

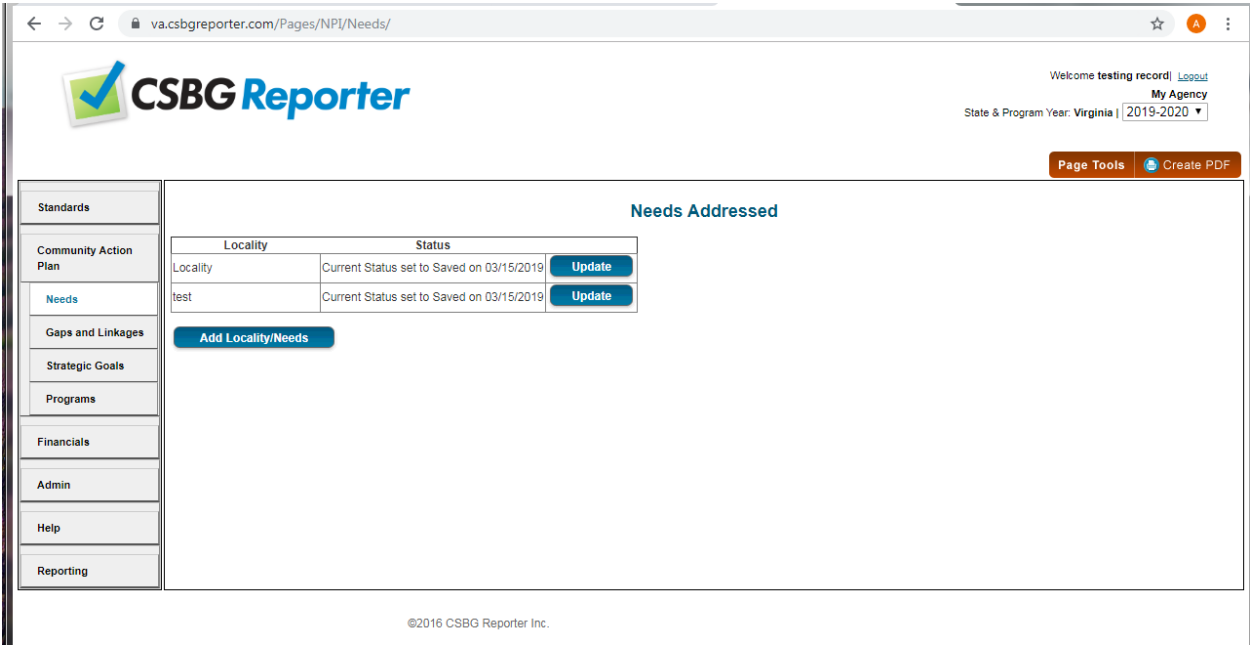
va.csbgreporter.com

Community Action Plan

There are 5 sections under the Community Action Plan tab. Each of these four sections is completed annually and due May 1st.

Needs Section

When you click on needs you have the ability to see any and update current localities and needs that were put in the system and the ability to add new localities and needs.



When clicking on update, the information that was carried over from the prior year will populate. You will then be able to update the narratives and submit or save the information as needed.

CSBG Reporter

Welcome testing record! [Logout](#)
My Agency
State & Program Year: Virginia | 2019-2020

Page Tools [Create PDF](#)

Needs Addressed

| Locality | Status |
|----------|--|
| Locality | Current Status set to Saved on 03/15/2019 Update |
| test | Current Status set to Saved on 03/15/2019 Update |

[Add Locality/Needs](#)

| Need Number | Need Description |
|-------------|--|
| 1.1 | New and long description with a lot of space taken up because I can do that by cutting and pasting the same line a bunch of times. New and long description with a lot of space taken up because I can do that by cutting and pasting the same line a bunch of times. New and long description with a lot of space taken up because I can do that by cutting and pasting the same line a bunch of times. New and long description with a lot of space taken up because I can do that by cutting and pasting the same line a bunch of times. New and long description with a lot of space taken up because I can do that by cutting and pasting the same line a bunch of times. |
| 1.2 | two |
| 1.3 | three |
| 1.4 | four |

These needs are linked to the following initiatives

| Program Name | Need Number | Initiative Link |
|--------------|-------------|---|
| New Program3 | 1.1 | FNPI2 Education and Cognitive Development - FNPI 2a |
| Program 1 | 1.1 | FNPI1 Employment - FNPI 1g |
| Program 1 | 1.1 | FNPI1 Employment - FNPI 1g |
| Program test | 1.1 | test2 |
| Program test | 1.1 | FNPI Other - other FNPI |
| test2 | 1.1 | Community test |
| Program test | 1.2 | FNPI Other - other FNPI |
| New Program3 | 1.2 | New Initiative |
| New Program3 | 1.3 | test 2a10 |
| Program test | 1.4 | FNPI Other - other FNPI |

My Comments [Show History](#)

Staff Comments

[Save](#) [Submit](#) [Cancel](#)

If the need was tied to a program that will be listed here. Please note if you the need was tied to a program you will be unable to delete that need.

You are also able to add a locality and needs by clicking on the blue button that says “Add Locality/ Needs”

va.csbgreporter.com/Pages/NPI/Needs/

CSBG Reporter

My Agency
State & Program Year: Virginia | 2019-2020

Page Tools Create PDF

Needs Addressed

| Locality | Status |
|----------|--|
| test | Current Status set to Saved on 03/15/2019 Update |

[Add Locality/Needs](#)

Locality:

| Need Number | Need Description |
|-------------|------------------|
| 3.1 | |
| 3.2 | |
| 3.3 | |
| 3.4 | |

None of these needs are assigned to an initiative.

My Comments [Show History](#)

StaffComments

[Save](#) [Submit](#) [Cancel](#) [Delete](#)

If you need to add a locality and needs you can do so on this page. You will enter the top 4 needs for that locality and hit save or submit.

Each locality should be listed along with the top four needs in each locality.

Gaps and Linkages – all of the gaps and linkages that were in the prior year's community action plan were transferred over. You have the ability to update or delete what is there or add new gaps and linkages.

va.csbgreporter.com/Pages/NPI/Gaps%20and%20Linkages/

Welcome testing record | Logout

My Agency

State & Program: Virginia | 2019-2020

Page Tools Create PDF

Gaps and Linkages

| Locality | Gaps In Service | Status |
|----------|-------------------|---|
| testing | testing narrative | Current Status set to Saved on 11/08/2019 |

Add New Update

Standards

Community Action Plan

Needs

Gaps and Linkages

Strategic Goals

Programs

Financials

Admin

Page Tools Create PDF

When you click on update the form will load for you to edit.

Gaps And Linkages

Add New

County: testing

Gaps In Service: testing narrative

Gap To Be Addressed: ☒ testing narrative

Community Strategy: testing narrative

Agency Strategy: testing narrative

My Comments [Show History](#)

StaffComments

Save Submit Cancel Delete

Standards

Community Action Plan

Financials

Admin


Help

Reporting

This is the Gaps and Linkages form you have the opportunity to edit the form, you can also delete the form from this page. If you click add new, the same form populates for you to enter new information.

Strategic Goals – all of the strategic goals that were listed in your prior plan were pulled over, from this page you have the opportunity to edit or delete current goals or add new goals.

va.csbgreporter.com/Pages/NPI/Strategic%20Goals/

 My Agency State & Program Year: Virginia | 2019-2020

Page Tools Create PDF

Standards
Community Action Plan
Needs
Gaps and Linkages
Strategic Goals

Strategic Goals

| Strategic Goal | Status | |
|-------------------------|---|------------------------|
| New Strategic Goal test | Current Status set to Saved on 03/15/2019 | Update |
| test2 | Current Status set to Saved on 03/15/2019 | Update |

[Add New](#)

Standards
Community Action Plan
Financials
Admin
Help
Reporting

Strategic Goals

Strategic Goal:

New Strategic Goal test

Annual Activities Toward Goal:

Activities test

This strategic goal is linked to the following initiatives

| Program Name | Strategic Goal | Initiative Link |
|--------------|-------------------------|---|
| New Program3 | New Strategic Goal test | FNPI2 Education and Cognitive Development - FNPI 2a |
| New Program3 | New Strategic Goal test | FNPI2 Education and Cognitive Development - FNPI 2c |
| Program 1 | New Strategic Goal test | FNPI1 Employment - FNPI 1g |
| Program test | New Strategic Goal test | FNPI Other - other FNPI |

My Comments [Show History](#)

StaffComments

[Save](#)
[Submit](#)
[Cancel](#)

This is the strategic goals section. When you click update next to a goal, you have the opportunity to edit or delete the goal. Please note that if the goal is tied to a program you will not be able to delete it unless you remove it from the program. You can also add a new strategic goal by clicking add new.

Programs – All programs that were in the system in the prior year were pulled over to the current year. From this page you will be able to add new programs, edit programs, or remove programs.

Click here to add a new program.

Click here to edit a current program name.

Click here to remove a program.

va.csbgreporter.com/Pages/NPI/Programs/

Welcome **testing record** | [Logout](#)
My Agency
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CSBG Reporter

Standards
Community Action Plan
Needs
Gaps and Linkages
Strategic Goals
Programs
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Add Program Edit a Program Name Remove a Program (Only programs with no initiatives may be removed)

Add New Program Select a Program Name to modify [Edit Program Name](#) Select a program to remove [Remove Program](#)

AAAA

Do you use TANF funds in this program? ☐ Yes ☒ No

Initiative Status

Add New Save data for AAAA

☐ FNPI ☐ CNPI [Add New](#) [Save](#)

Describe the program.
Give details on any ways it relates to other programs offered at the agency, and any ties to community initiatives or other community partner programs/services

New Program3

Do you use TANF funds in this program? ☒ Yes ☐ No

| Initiative | Status | |
|---|---|------------------------|
| FNPI2 Education and Cognitive Development - FNPI 2a | Current Status set to Saved on 03/15/2019 | Remove |
| FNPI2 Education and Cognitive Development - FNPI 2c | Current Status set to Saved on 03/15/2019 | Remove |
| test | Current Status set to Saved on 03/15/2019 | Remove |
| Unnamed CNPI | Current Status set to Saved on 03/15/2019 | Remove |
| test.again | Current Status set to Saved on 03/15/2019 | Remove |
| New Initiative | Current Status set to Saved on 04/15/2019 | Remove |

To add a new program:

When clicking add new program, a box will open which will allow you to enter the new program name. After entering the program name, click insert program.

The screenshot shows the 'Add a Program' form in the CSBG Reporter application. The form is divided into three main sections: 'Add a Program', 'Edit a Program Name', and 'Remove a Program'. The 'Add a Program' section contains a text input field for 'Program Name' with the value 'Test Program' and an 'Insert Program' button. The 'Edit a Program Name' section has a dropdown menu for 'Select a Program Name to modify' and an 'Edit Program Name' button. The 'Remove a Program' section has a dropdown menu for 'Select a program to remove' and a 'Remove Program' button. Below these sections, there is a 'Do you use TANF funds in this program?' question with 'Yes' and 'No' radio buttons. The 'Initiative' section has 'Add New' and 'Save data for AAAAA' buttons. The 'Status' section has 'Add New' and 'Save' buttons. A text area for 'Describe the program.' is at the bottom.

The screenshot shows the 'Test Program' form in the CSBG Reporter application. The form is divided into three main sections: 'Add a Program', 'Edit a Program Name', and 'Remove a Program'. The 'Add a Program' section contains a text input field for 'Program Name' with the value 'Test Program' and an 'Insert Program' button. The 'Edit a Program Name' section has a dropdown menu for 'Select a Program Name to modify' and an 'Edit Program Name' button. The 'Remove a Program' section has a dropdown menu for 'Select a program to remove' and a 'Remove Program' button. Below these sections, there is a 'Do you use TANF funds in this program?' question with 'Yes' and 'No' radio buttons. The 'Initiative' section has 'Add New' and 'Save data for AAAAA' buttons. The 'Status' section has 'Add New' and 'Save' buttons. A text area for 'Describe the program.' is at the bottom.

Once you have added a program, it will appear within the list of programs in alphabetical order. When a program is created you will need to identify whether the program uses TANF funds by clicking the yes or no box. You will also need to describe the program in the text box. You will also add your FNPI's and CNPI's from this page. You will click on either FNPI or CNPI and click "add new".

To Add FNPI, when you click FNPI and “add new” the FNPI sheet will populate.

The screenshot shows a web browser window with the URL va.csbgreporter.com/Pages/NPI/Programs/. The form is titled "Add New FNPI" and contains the following sections:

- Indicator:** A dropdown menu labeled "Choose an Indicator".
- Outcome:** A dropdown menu.
- Other Outcome:** A text input field.
- Outcome Target:** A text input field.
- Add Service:** A section with a dropdown menu labeled "Choose an Service" and a "Target" input field, followed by an "Add Additional Service" button.
- Add Need Addressed:** A section with a dropdown menu labeled "Choose a Need", a "Locality" input field, and a "Description" text area, followed by an "Add Additional Need" button.
- Add Strategic Goal Addressed:** A section with a dropdown menu labeled "Choose a Strategic Goal" and an "Annual Activities Toward Goal" text area, followed by an "Add Strategic Goal" button.
- Additional Narrative:** A large text area.
- My Comments:** A section with a "Show History" link.
- Staff Comments:** A section with a text area.
- Buttons:** "Save" and "Cancel" buttons at the bottom left.

Arrows from external text boxes point to the following elements:

- Indicator dropdown menu.
- Outcome dropdown menu.
- Choose an Service dropdown menu.
- Choose a Need dropdown menu.
- Choose a Strategic Goal dropdown menu.
- Save button.

You will choose an indicator (FNPI), once an NPI is chosen the list of possible outcomes populates. You will select the outcomes and enter the target number.

You will also be able to choose services and add targets for those services. You can add multiple services under an outcome.

All of the needs that were entered on the prior screen will populate when you click on the choose a need drop down. You will select any needs that are associated with this program.

Don't forget to hit save after entering the information

You also have the opportunity to add an additional narrative if needed.

All of the strategic goals that were entered on the prior screen will populate when you click on the choose a strategic goal drop down. You will select any goals that are associated with this program.

FNPI 7a – All Community Action Plans should have a program titled Unduplicated Count of Individuals Achieving One or More Outcomes. You will add this program, select FNPI 7a and fill out the program information just as you do for the other programs. This is where you will report on the total number of clients who reported achieving one or more outcomes across your entire agency.

| Unduplicated Count of Individuals Achieving One or More Domains ▼ | | |
|--|--|--|
| Do you use TANF funds in this program? <input type="radio"/> Yes <input checked="" type="radio"/> No | | |
| Initiative | | Status |
| FNPI7 Outcomes Across One or More Domains - FNPI 7a | | Current Status set to Approved on 07/17/2020 |
| <div> <div> Add New <input type="radio"/> FNPI <input type="radio"/> CNPI Add New </div> <div> Save data for Unduplicated Count of Individuals Achieving One or More Domains Save </div> <div> Submit all initiatives for Unduplicated Count of Individuals Achieving One or More Domains Submit </div> </div> | | |
| Describe the program. Give details on any ways it relates to other programs offered at the agency, and any ties to community initiatives or other community partner programs/services | | |

To Add CNPI, when you click CNPI and “add new” the CNPI sheet will populate. The Community Initiative status sheet will populate on this page. Once complete, click save at the bottom of the form.

va.csbgreporter.com/Pages/NPI/Programs/

Strategies Only ☐

Create PDF

* Initiative Name:

Initiative Year:

Problem Identification:

Goal:

CSBG Community Domain:

Ultimate Expected Outcome:

| Add Need Addressed | Description | Locality |
|--|----------------------|----------|
| <input type="text" value="Choose a Need"/> | <input type="text"/> | |
| <input type="button" value="Add Additional Need"/> | | |

Identified Community:

Expected Duration:

Partnership Type:

Partners:

Strategic Domain:

Strategies:

Progress on Outcomes/Indicators:

Impact Of Outcomes:

Indicators To Report:

Target:

Final Status:

Lessons Learned:

My Comments [Show History](#)

StaffComments

Once all programs are entered, review the information and hit submit all at the bottom of the programs page.

The screenshot shows a web application interface for managing programs. The URL in the browser is va.csbgreporter.com/Pages/NPI/Programs/. The interface displays two program forms, one for 'Test Program' and one for 'test2'. Each form includes a 'Do you use TANF funds in this program?' section with radio buttons for 'Yes' and 'No'. Below this is an 'Initiative' section with 'Add New' and 'Save' buttons, and a 'Status' section with a 'Save data for Test Program' button. A 'Describe the program.' section with a text area is also present. The 'test2' form includes a 'Community test' link, a 'Current Status set to Saved on 03/15/2019' message, and a 'Remove' button. At the bottom of the page is a 'submit All' button. A diagonal arrow points from the top right of the 'Test Program' form down to the 'submit All' button.

Test Program

Do you use TANF funds in this program? ☐ Yes ☒ No

Initiative Status

Add New Save data for Test Program

☐ FNPI ☐ CNPI Add New Save

Describe the program.

Give details on any ways it relates to other programs offered at the agency, and any ties to community initiatives or other community partner programs/services

test2

Do you use TANF funds in this program? ☐ Yes ☒ No

Initiative Status

Community test Current Status set to Saved on 03/15/2019 Remove

Add New Save data for test2 Submit all initiatives for test2

☐ FNPI ☐ CNPI Add New Save Submit

Describe the program.

Give details on any ways it relates to other programs offered at the agency, and any ties to community initiatives or other community partner programs/services

submit All

ROMA Implementer

The last section of the Community Action Plan is the ROMA Implementer Workplan.

In this section your ROMA implementer will fill out the planned activities for each quarter. There is also a section where the implementer can upload documents you would like to share with our office.

The screenshot displays the 'ROMA Implementer CAP' interface. On the left is a vertical sidebar with navigation links: Standards★, Community Action Plan, Needs, Gaps and Linkages, Strategic Goals, Programs, ROMA Implementer (highlighted with a blue arrow), Financials, Board Information, Admin, Help, Reporting, and Supplemental. The main content area has a top bar with 'Page Tools' and 'Create PD'. Below this is a section titled 'Roma Implementer Planned Activities' with a dropdown arrow. It contains a table with the following structure:

| Period | Planned Activities for ROMA Implementer (submitted with Community Action Plan) |
|-------------|--|
| 1st Quarter | |
| 2nd Quarter | |
| 3rd Quarter | |
| 4th Quarter | |

Below the table is a section titled 'Upload Documentation' with a dropdown arrow. It contains a table with the following structure:

| File | Notes | Period Uploaded |
|---------------------------------------|-------|-----------------|
| <div>Choose File No file chosen</div> | | <div>Add</div> |

A black arrow points from the 'Choose File' button to the 'File' column header.

Financials

Under the budget page there are 4 budget tabs. These are completed annually and due May 1st with the Community Action Plan.

The first is the Federal Budget. You will breakdown your Federal CSBG allocation into the categories on the Federal Budget Tab.

va.csbgreporter.com/Pages/Budget/om/Pages/Budget/

Welcome testing record! [Logout](#)
My Agency
State & Program Year: Virginia | 2019-2020

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Reporting

Federal Budget | TANF Budget | Agency Budget | Additional File Uploads

Federal Budget

| BreakdownCategory | Salaries & Wages | Fringe Benefits | Professional Services | Travel | Space Costs & Rent | Consumable Supplies | Equipment Lease/Purchase | Indirect Costs | Other Costs | Total |
|--|------------------|-----------------|-----------------------|--------|--------------------|---------------------|--------------------------|----------------|-------------|--------------|
| Employment | \$100,001.00 | \$1.00 | \$1.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100,004.00 |
| Education and Cognitive Development | \$2.00 | \$2.00 | \$2.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6.00 |
| Income, Infrastructure, and Asset Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Housing | \$3.00 | \$3.00 | \$3.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9.00 |
| Health and Social/Behavioral Development | \$4.00 | \$4.00 | \$4.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12.00 |
| Civic Engagement and Community Involvement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Services Supporting Multiple Domains | \$45,675.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$45,675.00 |
| Linkages | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Agency Capacity Building | \$1,560.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,560.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals | \$147,245.00 | \$10.00 | \$10.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$147,265.00 |

Save

The second tab is the TANF budget. You will breakdown your TANF allocation into the categories on the TANF Budget Tab.

va.csbgreporter.com/Pages/Budget/

Welcome testing record! [Logout](#)
My Agency
State & Program Year: Virginia | 2019-2020

Page Tools Create PDF

Federal Budget | TANF Budget | Agency Budget | Additional File Uploads

TANF Budget

| BreakdownCategory | Salaries & Wages | Fringe Benefits | Professional Services | Travel | Space Costs & Rent | Consumable Supplies | Equipment Lease/Purchase | Indirect Costs | Other Costs | Total |
|--|------------------|-----------------|-----------------------|--------|--------------------|---------------------|--------------------------|----------------|-------------|--------|
| Employment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Education and Cognitive Development | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Income, Infrastructure, and Asset Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Housing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Health and Social/Behavioral Development | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Civic Engagement and Community Involvement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Services Supporting Multiple Domains | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Linkages | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Agency Capacity Building | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Save

The third tab is the Agency Budget. The agency budget pull the informaton from the Federal Budget tab and the TANF budget tab. On this tab you will enter the non-CSBG match and the other resources.

va.csbgreporter.com/Pages/Budget/

Welcome [testing record!](#) | [Logout](#)
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Current Year Budget

| CategoryName | Federal CSBG | Non-CSBG Match | Other Resources | TANF | Totals |
|--------------------------|--------------|----------------|-----------------|--------|--------------|
| Salaries & Wages | \$147,245.00 | \$0.00 | \$0.00 | \$0.00 | \$147,245.00 |
| Fringe Benefits | \$10.00 | \$0.00 | \$0.00 | \$0.00 | \$10.00 |
| Professional Services | \$10.00 | \$0.00 | \$0.00 | \$0.00 | \$10.00 |
| Travel | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Space Costs & Rent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Consumable Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equipment Lease/Purchase | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Indirect Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals | \$147,265.00 | \$0.00 | \$0.00 | \$0.00 | \$147,265.00 |

Red Background = Non-CSBG Match < 20% of Federal CSBG + TANF amount
My Comments [Show History](#)

StaffComments

Save
Submit for review

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The fourth tab is the Additional files upload page. These are all documents that you will upload as part of the Community Action Plan.

When you click on Choose file for each file the file search box will populate and you will be able to upload the file from your computer.

va.csbgreporter.com/Pages/Budget/

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Page Tools Create PDF

Federal Budget | TANF Budget | Agency Budget | Additional File Uploads

Additional File Uploads

| File Name | Upload your file | Download existing version to view or apply changes and re-upload | Page Citation |
|---|----------------------------|--|---------------|
| Personnel Policies | Choose File No file chosen | soTimesheetSubcategoryReport.txt | asdf |
| Fiscal Management Policies | Choose File No file chosen | testUpload1.txt | |
| Agency Bylaws | Choose File No file chosen | testUpload1.txt | |
| Copy of Latest IRS Form 990 | Choose File No file chosen | | |
| List of Grantee Board of Directors (A-03) | Choose File No file chosen | | |
| ROMA Implementer Workplan | Choose File No file chosen | | |

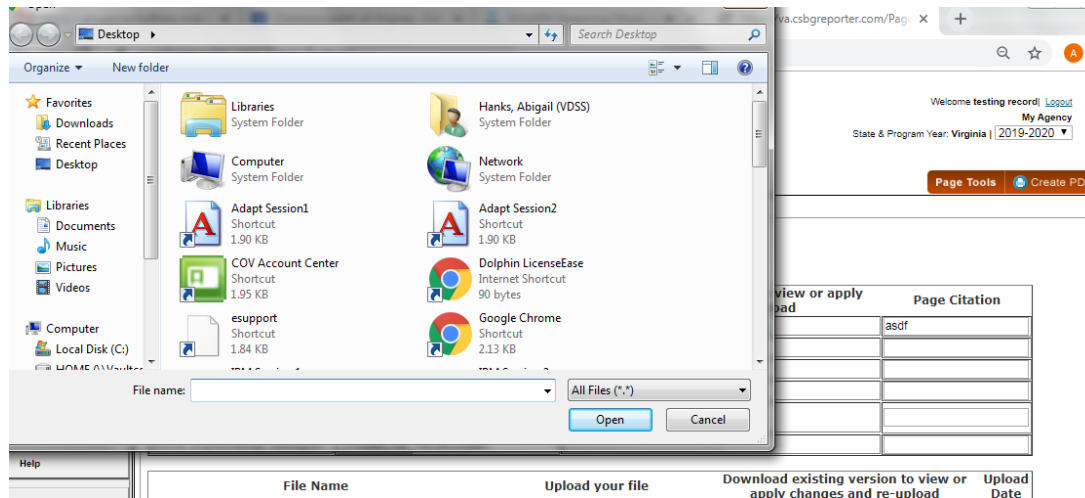
| File Name | Upload your file | Download existing version to view or apply changes and re-upload | Upload Date |
|---|----------------------------|--|-------------|
| Additional Fiscal Information (formerly A-07 and A-09, now one spreadsheet) | Choose File No file chosen | | |
| Agency Proof of Bonding | Choose File No file chosen | | |
| CSBG Property Inventory | Choose File No file chosen | | |
| Copy of Comprehensive or Agency-Wide Budget | Choose File No file chosen | | |

My Comments

State's Last Comments [Show History](#)

Save

Once you upload the files, don't forget to hit the save button.



Board Information Section

There are 3 tabs in the board information section. These need to be reviewed when you submit the Community Action Plan and edited throughout the year when there are changes.

Board Roster

Board Roster

List of Grantee Board of Directors ▼

Total number of board members, as stated in current bylaws

Provide the name, email address, current term of office, each committee assignment, and Board Officer role (if applicable) for each member of the board of directors by sector in the chart below.

Elected Public Officials

Total # of Seats

Total # of Vacancies

| Name | Email Address | Current Term | Committee Assignment | Board Officer Role | Designee | Elected Official or Government Entity Represented |
|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|----------------------|--|---|
| <input type="text" value="3rd line"/> | <input type="text" value="3rd line"/> | <input type="text" value="3rd line"/> | <input type="text" value="3rd line"/> | <input type="text"/> | <input type="radio"/> Yes <input type="radio"/> No | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="radio"/> Yes <input type="radio"/> No | <input type="text"/> |

Democratically-Selected Representatives of the Low-Income Community

Total # of Seats

Total # of Vacancies

| Name | Email Address | Current Term | Committee Assignment | Board Officer Role |
|---|---|---|---|---|
| <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Private Sector Representatives

Total # of Seats

Total # of Vacancies

| Name | Email Address | Current Term | Committee Assignment | Board Officer Role |
|---|---|---|---|---|
| <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> | <input type="text" value="danvarley@oncorpsreports.c"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Enter the total number of members per your bylaws. This will then calculate the total seats per sector

Add all member information in each section, click add after entering information and a new line will populate. # of Vacancies will change based on how many members you have listed.

Meeting Schedule

Enter all scheduled meetings for the upcoming program year. Click add and new line will populate.

| | |
|-----------------------|---|
| Standards★ | Board Meeting Schedule |
| Community Action Plan | Meeting Setup ▼ |
| Financials | Please enter dates for all scheduled board meetings for the program year from July, 2020 - June, 2021. If r |
| Board Information | Meeting Date |
| Board Roster | Friday April 10 2020 |
| Meeting Schedule | Friday April 17 2020 |
| Board Minutes | Thursday April 02 2020 |
| Admin | Thursday May 21 2020 |
| Help | Friday April 03 2020 |
| | Friday April 24 2020 |
| | Wednesday April 29 2020 |
| | <input type="text"/> <input type="button" value="Add"/> |
| | Comments and History ▼ |

Board Minutes

The dates you entered in the meeting scheudle page will populate on the minutes page. Upload minutes and board packet for each meeting as it becomes available. If you did not hold a scheduled meeting please type in the notes box.

Standards★

Community Action Plan

Financials

Board Information

Board Roster

Meeting Schedule

Board Minutes

Admin

Help

Reporting

Supplemental

Board Minutes

Meeting Information ▼

| Meeting Date | Upload Minutes | Upload Meeting Packet | Meeting Notes |
|------------------------|----------------------------|----------------------------|---------------|
| Thursday April 02 2020 | Choose File No file chosen | Choose File No file chosen | |
| Friday April 03 2020 | Choose File No file chosen | Choose File No file chosen | |
| Friday April 10 2020 | Choose File No file chosen | Choose File No file chosen | |
| Friday April 17 2020 | Choose File No file chosen | Choose File No file chosen | |
| Friday April 24 2020 | Choose File No file chosen | Choose File No file chosen | |